

PAPUR / ENCLOSURE

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STANDARDS COMMITTEE WORK PROGRAMME – APRIL 2012 TO MAY 2013

		TIMETABLE	RESOURCES
1.	To conduct hearings into alleged breaches of the Members' Code of Conduct following referrals from the Public Services Ombudsman for Wales (PSOW).	<ul style="list-style-type: none"> As and when referrals are received 	<ul style="list-style-type: none"> Monitoring Officer Deputy Monitoring Officer Solicitor to the Monitoring Officer
2.	To conduct hearings into applications for dispensations.	<ul style="list-style-type: none"> As and when applications are received 	<ul style="list-style-type: none"> Monitoring Officer Deputy Monitoring Officer Solicitor to the Monitoring Officer
3.	To undertake an advisory role in connection with matters arising under the Council's Protocol for Self Regulation, or its successor.	<ul style="list-style-type: none"> As and when requested 	<ul style="list-style-type: none"> Monitoring Officer Deputy Monitoring Officer Solicitor to the Monitoring Officer
4.	To oversee the Member Development Plan, to include:- <ul style="list-style-type: none"> Ongoing training for the Standards Committee Consideration and preparation for induction and training of intake of Councillors in 2013 Training to target specific needs of those sanctioned by the Adjudication Panel for Wales (APW) or the Standards Committee 	<ul style="list-style-type: none"> As required Before May 2013 As required 	<ul style="list-style-type: none"> HR Manager WLGA Monitoring Officer Deputy Monitoring Officer Corporate Information Officer
5.	To participate in and receive reports from the Member Development Working Group.+	<ul style="list-style-type: none"> Quarterly 	<ul style="list-style-type: none"> HR Manager WLGA Monitoring Officer
6.	To supervise the two Registers of Members' Interests by annual reviews followed by advice and guidance, if	<ul style="list-style-type: none"> By the end of 2012 	<ul style="list-style-type: none"> Monitoring Officer Solicitor to the Monitoring

	appropriate.		Officer
7.	To supervise the Register of Gifts and Hospitality by annual reviews followed by advice and guidance, if appropriate.	<ul style="list-style-type: none"> • By the end of 2012 	<ul style="list-style-type: none"> • Monitoring Officer • Solicitor to the Monitoring Officer
8.	To undertake the role of consultee on any proposed changes to the Constitution which would disproportionately prejudice the rights or interests of any minority group.	<ul style="list-style-type: none"> • As and when required 	<ul style="list-style-type: none"> • Monitoring Officer • Chief Executive
9.	To undertake the role of consultee in connection with any draft guidance/protocols etc issued by the PSOW in connection with the Members' Code of Conduct / Protocol for Local Resolution etc.	<ul style="list-style-type: none"> • As and when required 	<ul style="list-style-type: none"> • Monitoring Officer
10.	Following consultation with Members, to oversee the publication of all Members' Declaration Forms on the Council's website and to ensure that the facility is publicised.	<ul style="list-style-type: none"> • Dates to be agreed with ICT 	<ul style="list-style-type: none"> • Head of Service (ICT) • Monitoring Officer
11.	Subject to consultation with Members, to make recommendations for more information to be published on the Council's website (including information about allowances, expenses, attendance records and training hours).	<ul style="list-style-type: none"> • Before May 2013 	<ul style="list-style-type: none"> • Monitoring Officer • Solicitor to the Monitoring Officer
12.	The Chair of the Standards Committee to present an annual report to the full Council outlining the work of the Standards Committee during the previous year.	<ul style="list-style-type: none"> • May 2013 	<ul style="list-style-type: none"> • Monitoring Officer • Solicitor to the Monitoring Officer
13.	To recommend a new Protocol for Member / Officer Relations.	<ul style="list-style-type: none"> • Before May 2013 	<ul style="list-style-type: none"> • Monitoring Officer • Solicitor to Monitoring Officer